

Darwin R. Barker Library Association Board

July 15, 2020

Meeting held in Steele Room

Members Present: David Dengler, Linda Prechtl, Jon Weekly, Jeff Adams, Mark Twichell, Michelle Twichell, Kathy Peterson, Maureen Saunders, (on phone) Michael Sheehan, Librarian Sara Hart, Museum Curator Max Walters

Village Representative: None

Town Representative: None

Meeting called to order 4:00pm

Minutes: approved. Kathy moved to accept, Maureen second

Correspondence: None

Treasurer Report: Sara reported we are under budget. Hours are down. Morris Miller account budgeted for \$21,000 we spent \$30,000. Large book orders were placed by Sara.

Approved to accept moved by Linda, Mark seconded.

Librarian Report: Sara spoke with Gugino Plumbing about a UV filtering system would cost \$1,000. They requested \$500 down and \$500 once installed. Approved by board, Jon moved to accept, Kathy seconded. DFT sent letter we overpaid them for installation of new fire alarm system. Jeff questioned about the security alarm system. Jeff and Mark agreed we should have this working on the museum system in order to protect our belongings at the museum. Sara will call and ask when DFT can talk to the board members about this and will let us know.

Carey's Mom passed away. Sara asked if we could purchase a book on her memory and donate it to the Library. Sara will work on this.

Opening plan questions were presented by Michael. Sara has a plan to visit other libraries to see what they have in place. Sara reported 3 employees do not want to work at Library if we reopen. Michelle questioned what employees are working on now if we are not open. Sara reported some are working from home on various items and some are working curbside delivery. Sara also mentioned some employees are working on cleaning library books returned and reorganizing books on shelves.

Develop plan for reopening was discussed with board as some members are in favor with sticking with curbside only for now. Also discussed lessening hours for employees that are not working.

Curbside started and is doing well,

Friends of the Library donated \$5,000 to use for PPE to be used by employees.

Museum Curator Report: Max reported because of covid-19 we had to move our strategic plan back 3 months and move ahead to on organizing demonstrations on Saturday morning related to heritage crafts. Kathy will be the first demonstrator showing her skills at spinning yarn, Michelle will demonstrate basket making, Mark will demonstrate copper jewelry making. Max will work on finding more people to demonstrate crafts. Max will share this info with Sara so she may post it on her Facebook site for the Library. Max will share this info on the Museum Facebook site also.

There will be a weekly yard sale of items that are not needed by museum and Jeff will contribute items to sell at the yard sale. Max will also collect names of people who stop by the demonstration by signing the visitor book. He will also have information on Museum memberships and volunteer interests. He will have pamphlets on local history and ask for a donation of \$2 so people may purchase them.

Max would like to have historical walking tours in Fredonia. David suggested he contact Ross Conti as he has given these tours in the past.

Dorothy's hours have been reduced. She will help with training new interns with her resource knowledge about the museum.

Internship for museum was posted on SUNY Fredonia website. The intern will assist with the Oral History Project. The museum hired an intern and will be paid stipend from a grant Max received.

DFT will come in on 7/20 to place internet for museum.

Max will hire a museum assistant to help with soliciting memberships, help with website, develop a newsletter on the museum. David suggested he contact the Dunkirk museum to see what they can help with. David said the museum is making progress.

Old Business: David thanked all for helping with the clean up around the museum. We will look into a landscaper to help with mulch around the museum.

Mark gave a report on Morris Miller. He has a contact person with M&T and has sent them a request about removing the money and reinvesting it with CCCF.

Sara will ask about garbage pickup and refereed Max to call Tony Gugino about who does removal.

Sara will ask Dan Gard about extending the lease with the Village.

New Business: None

Meeting adjourned at 5:06pm Moved by Jon seconded by Kathy

Respectfully submitted,

Michelle Twichell

Secretary