

Darwin R. Barker Library and Museum Association Board

January 20, 2021

Steele Room

4:00pm

Members Present: David Dengler, Linda Prechtl, Jon Weekly, Jeff Adams, Maureen Saunders, Mark Twichell, Michelle Twichell, Michael Sheehan, Librarian Sara Hart, Museum Curator Max Walters

Members Absent: Kathy Peterson

Village Representative: Trustee Jim Lynden, absent

Town Representative: Councilman Christopher Schaeffer, absent

Meeting called to order 4:00pm

Minutes: motion to accept Maureen, seconded Linda all in favor.

Correspondence: Thank you notes received from staff on Christmas bonus. Michelle sent a thank you card to Friends of the Library President for donations to the Library.

Treasurer: Mark reported Village Treasurer Eryssa LeBeau stated that the Library is not a component of the Village of Fredonia.

Suggested that the monies received from the Village of Fredonia and the Town of Pomfret to be split between Library (70%) and the Museum (30%). Jon motioned to accept and Linda seconded the motion carried.

Librarian Report: Mike from Seamless Gutters came and installed new gutters. Still waiting for new door for Library entrance.

Village of Fredonia building inspector Steve Manos will be inspecting the building after Sara is able to have the fire extinguishers updated. We have a new fire system installed.

New PPP requests that Joyce and Jen from M&T show a decrease in spending.

Carrie is working on virtual programming for children and a virtual book club is being set up.

Received phone calls for tax documents. Nothing is available now.

There have been no problems with visitors to the Library wearing masks.

There will be no kids take over the Library this year over COVID-19 concerns. This program has been in place for the past 5 years.

Michael from CCLS who is the technology expert is still working on a lap top and printer. It is taking a long time for him to get to all the requests and CCLS is looking to hire someone to help with this.

Carrie has been having to use her personal computer to work on her virtual programming. Michael has to upload licensing requirements on the computer before we get it back.

Museum Curator Report: Enough money was raised to purchase the Fenner collection from a private individual. It will be delivered soon.

140 letters from the Aldrich family were digitized using the scanner. As a result of this request from an Aldrich family member the Museum received a monetary donation.

2 new people signed the guest book.

Received 3 research requests.

Social media is getting attention. Catherine has been posting historical stories on the Museum's Facebook page.

Beals returned the Advertiser to the Museum.

Old Business: Mark reported the Village of Fredonia gave us permission to do the landscape project this Summer. We received two bids for landscaping. We will follow up with benefactors wishing to donate money for this.

Sara reported the UV system was put in place by Gugino and will be ordering new filters. No update on the phone system.

New Business: Michelle brought up the Association needs to meet every month including August and December. All were in agreement with this.

Sara requested the Board update the personal policy to reflect the new NYS law regarding sick leave.

Michelle asked Sara to look into "Kanopy" app that many Libraries use. Sara stated there are many other apps like that we could share with our Library members. Jon along with other board members are interested in these apps and asked Sara to look into these apps and report back to the board.

Questions rose about the Library budget spending on books, CD's and DVD's and other expenses. The Board talked about sharing services.

Mark suggested to the Board there should be a financial committee to go over the Library budget. David agreed. David, Mark, Sara, Max agreed to meet Wednesday January 27 at 4pm in the Steele Room.

Maureen motioned for adjournment Jeff second. Respectfully submitted.

Next meeting: March 17, 2021 Steele Room 4:00pm

Meeting Adjourned: 4:43pm

Respectfully submitted,

Michelle Twichell, secretary