

Darwin R. Barker Library and Museum Association

February 17, 2021

Meeting held in Steele Room

4:00pm

Members Present: David Dengler, Linda Prechtl, Mark Twichell, Michelle Twichell, Jeff Adams, Maureen Saunders, Kathy Peterson, Michael Sheehan, Librarian Sara Hart, Museum Curator Max Walters

Members Absent: Jon Weekly

Village Representative: Trustee Jim Lynden, absent

Town Representative: Councilman Christopher Schaeffer, absent

Meeting called to order 4:00pm

Minutes: motion to accept Kathy, seconded Michael, motion carried

Correspondence: David read a letter complimenting the staff at the Library

Treasurers Report: Mark reported that the Finance Committee held a detailed meeting with Sara and Max. Corrections were made to the Library and Museum budget to represent a split of Village of Fredonia payment 70% for Library budget and 30% for Museum.

There were still questions on Library budget salaries, did that include Museum salaries and were the utilities usage correct. Motion made by Michelle to further look into these items before we finalize the library budget, seconded by Kathy, motion carried.

Library Report: Michael from CCLS will be available to talk to the board about a new phone system.

The inspection of the Library and Museum is being held up by waiting for the fire extinguishers to be recharged. Once this is done Sara will call The Village of Fredonia's Inspector.

Megan Disbro from CCLS is looking into the Kanopy app and other apps that would be of interest.

Sara will look into providing a new service for emailing documents.

Annual Report is being furnished to our Auditors. She will send out the final Audit when they are received.

Carey shared her summer reading report.

Museum Curator Report: The Museum Committee met and approved the review of the Strategic Plan for the museum. Max will send out Strategic Plan to all board members.

The new exhibits in the museum will be done by August 1, 2021.

There will be two semipermanent exhibits for one year.

- 1) Cushing brothers exhibit

2) Bicentennial of the Darwin R. Barker house

Max is planning to continue using the Fredonia Farmers Market this year and placing a Museum “Pop Up” display

1,461 artifacts have been documented out of 5,800 by staff and volunteers.

Old Business: Received 2 quotes for the museum roof leak. A temporary tarp was set up to collect the roof leak. The leak is located in the Belden Gallery and continues to be a problem.

One quote received totaled \$36,000 replacing the entire 25–30-year-old roof. The Village has a \$10,000 deductible on the buildings insurance policy. The Village offered to place a heating tape on the roof to help with the problem. This will not help since there is permanent dip in the roof where the water enters the building. Yankee gutters need to be removed and new eaves placed on that side of the building. David will talk with Jim Lynden about this situation and will get back to the board.

A new intern started working at the museum. The website is being worked on.

The Landscaping for the Museum was discussed and it was agreed to accept the Muldowney Bros. quote which was more comprehensive. Along with the discussion of purchasing nursery stock from Turnbull and removal of tree by Kravitz. We will be posting an appeal on the Museum’s Facebook page to donate. The total cost will not exceed \$8,000. Kathy made a motion to accept with Michelle seconded motion approved.

New Business: Sara announced her retirement as Librarian from the library. She will be leaving June 1, 2021. She suggested that Jan Dekoff from CCLS can assist in helping with a job description and placing adds.

The library needs a new strategic plan, reassess library service.

Meeting Adjourned: 5:00pm

Enter into Executive Session 5:05pm

Executive Session: personnel, retirement %

Executive Session Meeting Adjourned: 5:15 entered into public meeting to establish a research committee for a new Librarian. David asked for volunteers, Michelle accepted to be the chair and David, Linda and Maureen accepted to be on committee. Jeff motioned to accept, Mark seconded, the motion carried.

Meeting Adjourned 5:18pm

Respectfully submitted,

Michelle Twichell, secretary