

Darwin R. Barker Library and Museum Association

March 17, 2021

Steele Room

4:00pm

Members Present: David Dengler, Linda Prechtl, Mark Twichell, Michelle Twichell, Jeff Adams, Maureen Saunders, Kathy Petersen, Michael Sheehan, Librarian Sara Hart, Museum Curator Max Walters

Members Absent: Jon Weekly

Village Representative: Jim Lynden, absent

Town Representative: Christopher Schaeffer, absent

Meeting called to order 4:00pm

Guest speaker: Mike Jones from CCLS to talk about a new phone system. He described how we could save money and update our present phone system. The new phone lines would be over the internet called: VOIP (Voice Over Internet Pass).

Cost's savings were discussed by Mike and we would have to purchase new phones to use on this updated use. The quality is much clearer than over the phone line use. No long-distance charges for phone numbers out of our present location.

The CCLS would send phone bills to libraries that use this internet-based phone services.

Start up expense would be \$400 per hand set. We would require 4 or more handsets.

David thanked Mike for coming and said we would contact him if we are interested in participating in this new phone service.

Minutes: Sara corrected that the Annual Report sent was in regards to The New York State Auditors Department of Education.

Motion to accept Kathy, seconded Maureen, motion carried.

Treasurers Report: Joyce Jabot is resigning as the DRBLMA bookkeeper as of April 30, 2021.

Mark spoke with Amy Laurito at Bahgat and Laurito-Bahgat about replacing the bookkeeper position opening.

Mark made a motion to accept moving forward talking with Bahgat and Laurito-Bahgat second Linda, motion carried.

Library Budget was reviewed for 2021.

Jeff motion to accept, second Kathy, motion carried.

Profit and Loss Statements and budget reports by Joyce. Motion to accept Linda, seconded Mark motion carried

Library Report: There was a plumbing problem in the Children's Library kitchen. A pipe burst and filled a portion of the room with standing water. Library staff called Gugino Plumbing to fix it. VerHague Carpet Cleaner was called to remove water. Sara will review the Disaster Plan with Staff on how to handle such problems.

Kanopy became available for CCLS and DRB members to log into and use until March 26th.

New York Times newspaper is available on line for Library card members to read.

Inspection report, Mark tried to see what type of batteries the emergency lights need and discovered they are wired and asked to have an electrician to look at fixing them. Mark will place carbon monoxide detectors up in the Library.

Museum Curator Report: Inspection report: 3 carbon monoxide units are in use in the museum along with removal of items 2ft. distance from top shelves. New shelving units were purchased to move these items to.

The Museum acquired a collection of 300 Fenner artifacts from Town of Hanover Historian Vince Martonis. Funds from deaccession items was used to purchase the Fenner artifacts.

New roof repair quote from Robert Cave to replace yankee gutters and to remove 6ft. leading edge from roof where water is coming into building. In the quote he will repaint window frame and repair the crumbling paster.

Old Business: An appeal letter will be sent to the Village Mayor and Trustees to repair the roof on the Museum building. Mark will submit the appeal letter along with photos of the damage to the roof and Belden Room in the Museum.

Village approved removal of fence so the Landscaping Company can remove bushes in the area next to the Museum Day St. door. Mark and Jeff will be working on this removal.

New Business: Volunteers from the Board were appointed to call the Mayor and Trustees in regards to talking to them about the need for the roof repair on the Museum roof. Volunteers include: Mark, Mayor Essek; David, Jim Lynden and Roger Britz; Kathy, Eva Dawn; Michelle, Heidi Powell; Michael, Scott Johnston. Mark will let everyone know when the appeal letter package is delivered to the Village so our Board members can follow up with a call to each Village representative.

Meeting was closed with a vote to go into Executive Session. Motion made by Linda, second by Jeff, all in favor motion carried.

Meeting adjourned: 5:05pm

Enter into Executive Session 5:06pm

Executive Session: Personnel

Executive Session Meeting adjourned: 5:10pm entered into public meeting.

A motion was made by Kathy, second by Maureen to accept Sara Hart's resignation to begin on June 1, 2021. All in favor, motion carried.

A motion was made by Mark, second by Jeff to post job description for new Librarian Director.

Next meeting April 21, 2021 4:00pm Steele Room

Meeting Adjourned: 5:15pm

Respectfully submitted,

Michelle Twichell, DRBLMA Secretary