

# **Darwin R. Barker Library & Museum Association**

## **Board Meeting Agenda**

November 16, 2022 4:00PM

### **Agenda:**

**Review of Minutes emailed:**

**Correspondence:**

**Treasurer Report:** Mark Twichell

**Librarian Report:** Graham Tedesco-Blair

**Curator Report:** Max Walters

**Town Representative:** Chris Schaeffer

**Village Representative:** Michelle Twichell

**Old Business:** 2023 Budget review, mural option discussion & selection, holiday open-house update, open trustee position

**New Business:** Graham: Trustee Education requirements, Sexual Harassment & Conflict of Interest updates

**Calendar:**

**Adjourn:**

# **Darwin R. Barker Library & Museum Association**

## **Board Meeting Minutes**

October 19, 2022

**Members Present:** Jeff Adams, Mark Twichell, Graham Tedesco-Blair, Linda Prechtl, Jon Weekly, Max Walters, Kitty Crow, David Dengler, Kathy Petersen

**Absent:** Pat Stokes

**Town Representative:** Chris Schaeffer

**Village Representative:** Michelle Twichell

**Review of Minutes:** Kitty moves to accept, Mark 2nds, passed

**Correspondence:** message via FB from Sara Hart requesting that her name be removed from library director's email address

**Agenda Correction:** executive session removed from today's agenda

**Election of Board:** Officers: Jeff – President, Linda – Vice President, Kathy – Secretary, Kitty – Treasurer. Jon moves to accept, Dave 2nds, passed. Members Re-elected: Mark & Kitty. Dave moves to accept, Jon 2nds, passed

**Treasurer Report:** written report plus Mark reports that town payments are current, village payments are behind \$1300. The letter in support of village grant application has been sent to Travis Gordon. Kathy moves to accept, Linda 2nds, passed

**Librarian Report:** written report plus Mark asks about status of bullet aid. Graham is waiting on info from Jan Dekoff. Linda moves to accept, Mark 2nds, passed

**Curator Report:** Max reviews written report. Jon moves, Linda 2nds, passed

**Town Representative:** Chris reports that DRB requested budget amount is accepted. He asked about proposed mural location.

**Village Representative:** Michelle reports that grant proposal looks good & Phase 1 is passed. Todd Langworthy won't know the status of the Lafayette marker until spring.

Sean Kirst is willing to present a Mark Twain lecture during the new museum exhibit.

**Old Business:** Erin Ruffino presented options for the proposed mural – the board will discuss. The fund-raising committee reports \$450 in donations from the recent mailing. Elizabeth will be doing a newsletter including donation requests.

**New Business:** Margaret Foley Gray is introduced as a prospective new board member. The budget committee will do prep work for 2023 budget draft.

**Calendar:** Next meeting Nov. 16, 4PM in the Steele Room

**Adjourn:** Kathy moves, Jon 2nds, passed 5:40PM

Minutes submitted by Kathy Petersen, sec'y

**Darwin R. Barker Library and Museum Association**  
**Librarian's Report**  
**November 16, 2022**

*Friend's Meeting* – Thank you to the Friends for everything they've done this year! They remain devoted supporters and true friends, who wish to see the library and museum succeed! Also, big thanks to David and Jon for attending! It's always nice to have board presence at events like these.

*Newsletter* – Resumed publication, updating out patrons about events happening at the library. Elizabeth has done a great job with this. Includes an appeal at the bottom of each message, to promote fundraising

*Give Butter* – we have partnered with the charity facilitation company Give Butter as discussed last meeting to facilitate easier donation collection. A bright yellow button now appears on the lower right hand of each page of the library's website, leading to a quick and easy pop up for folks to donate.

*Art Display* - We are pleased to show work from artists Mackenzie Sheldon, and Connie Lavelle. Mackenzie, a graduate of SUNY Fredonia and Buff State, teaches art at Fredonia Middle School. Connie is a sculptor and art teacher who works mainly in ceramics, and we are pleased to utilize the display case by the Weaver memorial fountain. A reception/meet and greet was held on the 15<sup>th</sup>

*Writing Classes* – Amanda has graciously agreed to keep her writer's group going on a monthly basis. They are meeting on Tuesdays from 5:30-7pm, and the first meeting on November 1<sup>st</sup> was a smashing success!

*Phone Upgrade* – Installed on Monday by DFT. Very nice to have a modern VOIP system

*Attendance Stats:*

Total Visitors: 2030

In-house Computer Usage: 290

Reference Questions: 105

*Circ Stats:*

Physical 1410, including 521 adult, 408 juvenile, and 98 DVD

Libbey/Overdrive: Number 3 in the system again, after Prendergast and Olean, with 876 checkouts. There were 9 new users, and 229 unique users

*Programming Stats:*

Children's

Storytime: 6 sessions, 41 attendants

Master Builders: 3 sessions, 26 Attendants

Computer Tutoring

Individual Tutoring: 10 Participants

Computer classes: 3 sessions, 8 participants

Community Art Exhibit

Ongoing through November: 4 Participants

## **Darwin R. Barker Library and Museum Association**

### **Curator's Report**

**November 16, 2022**

#### *Exhibits*

- Photography exhibit removed, and Mark Twain exhibit is being installed for the opening on December 3rd.
- Thank you to both David Dengler and Trish Timnko who each loaned caskets to the museum for the Halloween exhibit, which focused on death photography and 19<sup>th</sup> century funeral practices.
- Conservation on Mark Twain books completed and received on November 15.

#### *Programs*

- "Frights at the Museum" program on Oct. 22nd had 20 participants
- Christmas Caroling to be sponsored by the museum on Dec. 17th at 4:30 (just before sunset at 4:45); carol for an hour, return about 5:45 for cider, hot cocoa, cookies. Several organizations to be approached for caroling, including the Methodist, Episcopal, and Unitarian churches, as well as Boys and Girls Club.

#### *Outreach*

- Application submitted to join the The Underground Railroad Consortium of New York State, a heritage trail along the Harriet Tubman historic corridor made up of museums and historic buildings associated with the underground railroad. The Barker

Museum certainly qualifies due to our association with the Pettit family and the Sketches book. Membership allows access to cooperative marketing, programming, and inclusion on the organization's member maps and heritage trail. Membership is \$60.

### *Fundraising*

- Budget attached showing changes in annual budget.