

Darwin R. Barker Library & Museum Association

Board Meeting Agenda

April 19, 2023 4pm

Agenda:

Review of Minutes:

Correspondence:

Treasurer Report: Kitty Crow

Librarian Report: Graham Tedesco-Blair

Curator Report: Max Walters

Town Representative: Chris Schaeffer

Village Representative: Michelle Twichell

Old Business: 1. Work party update

2. Funding projects update

3. Duct cleaning update

New Business: Association Picnic

Calendar:

Adjourn:

Darwin R. Barker Library and Museum Association

Board of Trustees Meeting Minutes

March 15, 2023

Present: Jeff Adams Jon Weekly, Kitty Crow, Mark Twichell, Pat Stokes, David Dengler, Linda Prechtel, David Tiffany, Graham Tedesco-Blair, Max Walters

Absent: Kathy Peterson

Town Representative: Chris Schaeffer—unable to attend

Village Representative: Michelle Twitchell—unable to attend

Review Minutes Emailed: Jon Weekly moved/Kitty Crow seconded. Approved

Correspondence: Several thank you notes from the Resource Center and Shakespeare Club to thank them for the hospitality of the Library and Museum were read.

Treasurer Report: Kitty Crow reported on the budget. Motion to accept Mark Twichell, Jon Weekly seconded. Approved

Librarian Report: Graham Tedesco-Blair reported on a number of events taking place. See written report. Quotes for duct cleaning and replacement of the water fountain were shared. Motion to accept Pat Stokes, Jon Weekly seconded. Approved.

Curator Report: Max Walters expanded on the museum curator's report. See written report. Motion to accept Jon Weekly, seconded by Mark Twichell. Approved.

Town Representative: NA

Village Representative: NA

Old Business: Jeff Adams made a motion to accept David Tiffany to the Board of Trustees to fill the vacant seat. Patrick Stokes seconded. Approved

The health insurance policy was voted on and approved at the February 2022 meeting. The suggested wording was adjusted and will be added to the policy manual.

David Tiffany reviewed possible fund sources for the Library and Museum. A list of projects will be established by a sub-committee.

Jeff Adams reported that there is no update from the Village regarding the possible acquisition of the adjacent Town of Pomfret building by the Association.

An April workday for exterior work is being organized. A list of needs has been organized. Jeff Adams wrote a letter to the Village Board listing the needs and requesting Village workers. The contract with the Village indicates that it is responsible for exterior work.

Jeff Adams and Kitty Crow met with the Friends of the Library. Topics included fundraising efforts, a proposed five-year plan, building infrastructure, and the Library and Museum Case Statement.

Mark Twitchell reached out to National Fuel regarding grants. He is waiting for more information. Jeff Adams will follow up with the contact.

New Business:

Calendar: Next meeting April 19th

Adjournment: Pat/Mark

Respectfully submitted,

Linda Precht

substituting for Kathy Peterson, secretary

Darwin R. Barker Library and Museum Association

Board of Trustees Meeting

April 19, 2023

Library Report

D'Arsie Leaving – We are sorry to see D'Arsie go. Her last day was April 13th. We are in the process of interviewing for candidates, and hope to start making offers this Friday

Give Big CHQ – Attending information session for this annual fundraiser on April 20th. Should be an interesting Day of Giving style event

Drinking Fountain – Friends have generously given us \$1,600 towards the replacement of our Drinking fountain. Gugino plumbing is in the process of scheduling an installation, and will update when we have a date

Duct Cleaning – Schedule for Saturday May 13th and Sunday May 14th, so that normal hours are not disrupted.

3D Printer – We have purchased a 3D printer using funds donated earlier this year. It is a resin printer, which uses UV to solidify from liquid, rather than melting filament spools. We are still learning to use it, but will soon be able to offer printing services to the public. The Friends have also offered to pay for any parts or materials we may need in the future.

Art Rail installation – in contact with Wes Bartoo about getting the art rails installed in the library and museum

Ceramics Display – this month's art will be a selection of ceramics from students at SUNY Fredonia

Programming Stats:

Children:

Storytime Sessions: 8

Attendance: 56 kids, 35 adults

Master Builders: 2

Attendance: 8 kids, 6 adults

27 Mailbox Participants

Adult:

Individual Computer Training: 14 participants

Computer Classes: 2 sessions, 7 participants

SUNY Fredonia Art Department Visit: 18 young adults

Creative Writing Workshop: 3 attendees

Meet the Artist 3/25: 23 attendees

Darwin R. Barker Library and Museum Association

Board Meeting

April 18, 2023

Curator's Report

Acquisition

- Pettit collection update: A final price will become available in July, but the expected amount is about \$4,000.
- Recent acquisitions include an 1880s autograph book, Presbyterian Church records, a “new” postcard depicting the White Inn, as well as a color version of an 1879 page from the Daily Graphic showing several prominent buildings in Fredonia.
- Updated fundraising project targets after Budget Meeting (attached at bottom).

Outreach

- Jamestown Paranormal Investigators visited the museum and conducted interviews for the first run of a TV program on Roku Channel.
- 15 visitors from the D.A.R. received the tour of the Barker Museum on April 14.
- Number of research requests in the past month: 8.

Project Sponsorship

Acquisition Fund

“Mark Twain” Watch, made in Fredonia by the Independent Watch Company, 1882 - \$4,000

Dr. Pettit’s American Eye Salve Co. Collection - \$4,500

Archival Supplies

25 Blue-Grey Barrier Board Textile Boxes - \$1455.75

Microfilm Machine Repair (labor & parts) - \$1000

4 Acrylic Lipped Open Book Cradles - \$300

Scanner; Epson DS-50000 WorkForce - \$2,000

Exhibit Supplies

2 Acrylic Lipped Book Cover Displays - \$64.30

3 Flex Snake Weight Packs - \$61.50

2 Exhibit Banners - \$700

Enhanced Image Prints for Exhibit Use - \$480

Gift Shop

100 Giclee Fine Art Prints of Paintings in the Museum’s collection - \$800

New Editions of Pamphlets on local Industries (Food Processing & Seed Packets) - \$2,000

100 Copies of Mark Twain’s Legacy in Fredonia (Walking Tour Program) - \$500

20 Custom T-Shirts - \$220

Publications

The Packet Seed Companies of Fredonia (2002)

10" x 7" book

Perfect bound

50 - \$743.80

The History of The Red Wing Company (2013)

5-1/2" x 8-1/2 book

Saddle stitched

100 - \$768.00

1821 Barker House Exterior Restoration Fund - \$385,000

The Barker Museum's physical envelope is the 1821 residence on Fredonia's Main St. Built with Eastern Hemlock beams and over 100,000 bricks manufactured on the west side of Canadaway Creek, Fredonia's first brick house was erected by Leverett Barker in 1821, and in 1884 it became the home of the first permanent public library, and later the museum, courtesy of Leverett's son Darwin R. Barker.

This proposal will cover all materials, labor, and disposal costs. The scope of work includes removing

paint from the foundation, pointing and sealing the mortar on the foundation, repair of window sills, and repair of approximately 1000 square

feet of damaged brick and mortar joints, installation of 34 storm windows and 2 storm doors, replacement of four columns, and painting along the entire exterior including the trim.

Education

3 Month Internship Stipend - \$1,250

Document Digitization

Digitization of local newspapers (Fredonia Censor, Fredonia Advertiser and Union, and Grape Belt) according to required standards defined by the Library of Congress' Chronicling America Project. - \$6,000

Microfilm Reader

ScanPro 1100 or Viewscan4 Microfilm Scanner, which display on a desktop computer. - \$7,000