

# **Darwin R. Barker Library & Museum Association**

## **Board of Trustees Meeting Agenda**

June 21, 2023

### **Agenda:**

#### **Review of Minutes:**

#### **Correspondence:**

**Treasurer Report:** Kitty Crow

**Librarian Report:** Graham Tedesco-Blair

**Curator Report:** Max Walters

**Town Representative:** Chris Schaeffer

**Village Representative:** Michelle Twichell

**Old Business:** Fundraising Team follow-up, updates on picnic & scrape/paint work

#### **New Business:**

#### **Calendar:**

#### **Adjourn:**

# **Darwin R. Barker Library & Museum Association**

## **Board of Trustees Meeting Minutes**

May 17, 2023

**Present:** Jeff Adams, David Tiffany, Graham Tedesco-Blair, Kathy Petersen, Jon Weekly, Max Walters, David Dengler, Kitty Crow

**Absent:** Linda Prechtl, Mark Twichell, Pat Stokes

**Town Representative:** Chris Schaeffer

**Village Representative:** Michelle Twichell, absent

**Review of Minutes:** Dave Dengler moves to accept, Kathy 2nds, passed

**Correspondence:** none

**Treasurer Report:** Both budgets are on target, investment changes are positive. Dave T : should checking acct extra money be in CDs?

Dave T moves to accept, Dave D 2nds, passed

**Librarian Report:** written plus carpet cleaning is scheduled, poison ivy in bush by door (looking for solution). Kitty suggests yearly spreadsheet for participant stats. Dave D moves, Kathy 2nds, passed

**Curator Report:** Max reviews written report, Dave T moves, Kitty 2nds, passed

**Old Business:** work party did some scraping etc., no help from DPW yet. Annual Picnic: Dave D got permit for Aug.8 at Russell Joy Park. Hiring a caterer is suggested, One World, Dupers, Fred's? Fundraising: will reactivate subscription for funding list. All trustees must complete fundraising training. Some museum artifacts stored at 85 W Main are going to the Fair Museum.

**New Business:** WCA Home item sale on Aug. 11,12,13 by Randys': volunteers will be needed, money from sale may come to DRB.

We need to collect photos of DRB activities for next case statement. Max & Jeff are starting architectural project in Laona. Several more historical events will be taking place at 1891 FOH.

**Calendar:** next meeting June 21, 4pm, Steele Room

**Adjournment:** Dave D moves, Jeff 2nds 5:15pm

Minutes submitted by Kathy Petersen, sec'y.

# **Darwin R. Barker Library & Museum Association**

Board of Trustees Meeting

June 21, 2023

## **Librarian's Report**

*Give Big CHQ* – very successful day of online fundraising, raised a total of \$475, and good promotion to get our name out in the community as a partner.

*Craft Swap* – big success, lots of donations and lots of people very happy to exchange things. 35 visitors over 2 days, with at least that many bringing in donations as well.

*Annual Picnic* – Invitations are out to employees and Friends, people seem very excited

*Friends* – met with Friends on 6/15, they approved the purchase of several mobile display cards, funding our summer children's programming, purchasing additional colors of resin for the 3D printer, and funding reprints of some of the Museum's books. Big thanks for their hard work and contributions!

*Plant Swap* – Another major success, which made many people very happy to give and receive local plants.

*Class Visits* – regular visits from grade school and kindergarten classes have been very successful

Circulation Stats: 2746 total checkouts

Highlights include: 104 new books, 147 periodicals, 773 kids books, 353 adult DVDs, and 959 adult books

Overdrive: Still #3 in system with 964 checkouts, behind Jamestown and Olean

Program Stats:

Children:

Storytime: 8 sessions, 45 kids, 26 adults

Lego Master Builders: 3 sessions, 7 kids, 8 adults

Tortoise Visit: 16 kids, 12 adults

Craft Bags: 20 distributed

Bulletin board contributions: 21

Adult:

Individual Computer Tutoring: 9 participants

Computer classes: 2 sessions, 5 participants

Adult Creative Writing Workshop: 4 attendees

Art Reception: 35 attendees

Craft Swap: 2 sessions, 40 attendees total

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### **Curator's Report**

#### **Collections**

- Grape Belt Archive update: Over 500 items from the GBA have now been cataloged in preparation for their inclusion on the Omeka online database later this year. 22 items added to Omeka so far.
- Last week concluded the very productive volunteer work of Alex C., who helped create full catalog entries of over 200 photos and pages of text, assisted in temporarily taking down the Mark Twain exhibit, hanging valuable paintings, and other miscellaneous tasks.

#### **Outreach**

- At the Italian Festival last Saturday we drew 42 visitors to our table, which displayed materials related to the industries dominated by Italian labor, especially the food processing plants, and recreation including the Imperial marching band.
- The book compiling and condensing Doug Shepard's historical writings is progressing, with images added and copy editing underway.
- The Architecture Program drew over 120 local students on June 12th.
- Barker's acceptance into the Underground Railroad Consortium resulted in an article about Fredonia in the organization's newsletter.

### **Upcoming Grants**

#### **SHPO**

- Environmental Protection Fund Grant Program
- Deadline is July 28, 2023 @ 4:00pm

#### **NCCF**

- Community Grant
- Letter of Interest due September 1, 2023
- Application due September 21, 2023