

Darwin R Barker Library & Museum Association

Board Meeting Agenda

November 15th 2023 4:00 pm

Agenda:

Review of Minutes:

Correspondence:

Treasurer Report:

Librarian Report : Graham Tedesco-Blair

Curator Report: Max Walters

Town Representative: Chris Schaeffer

Village Representative: Michelle Twichell

Old Business: * Fundraising committee follow up. Grants Coordinator.

* Museum committee update.

* Project Pomfret update

New Business:

Calendar:

Adjourn:

Darwin R. Barker Library & Museum Association

Board of Trustees Meeting Minutes

October 18, 2023

Present: Jeff Adams, Jon Weekly, Kitty Crow, Max Walters, Linda Precht, Margaret Gray, Kathy Petersen, Graham Tedesco-Blair, Mark Twichell

Absent: David Dengler, Pat Stokes

Village Representative: Michelle Twichell

Town Representative: Chris Schaeffer

Board Elections: Jeff asks for motion to elect Margaret to the board, Mark moves, Linda 2nds, passed. Jeff, Kathy, & Dave Dengler are willing to serve another term: Jon moves to accept, Linda 2nds, passed. All officers are willing to serve another term: Mark moves to accept, Linda 2nds, passed. Officers are Chair – Jeff Adams, Vice Chair – Linda Precht, Treasurer – Kitty Crow, Secretary – Kathy Petersen.

Review of Minutes: Jon moves to accept, Mark 2nds, accepted.

Correspondence: several nice articles were published in the paper regarding Wendy Corsi Staub's presentation & the DAR's visit to the museum

Treasurer Report: Kitty – budgets are on track for this year. Kitty, Max, & Graham to meet with Amy from BLB with questions pertaining to new budget. Jeff: the library debit card was hacked again. The bank has fixed it, but should we change to a credit card? Mark moves to accept report, Margaret 2nds, passed

Librarian Report: review of written report, Kitty moves to accept, Mark 2nds, passed. Kathy moves to accept duct cleaning quote, Linda 2nds, passed

Curator: review of written report, Mark moves to accept, Linda 2nds, passed

Town Representative: Chris discussed the recent library controversy with the Pomfret board, & explained the situation & our response.

The town has retracted their offer on a proposed new building, & may make an offer on a different one. Jeff has asked Dan Pacos for a possible price on the present building, but has not received an answer yet. The town has set

their budget, & DRB will receive the same amount as last year. The Pomfret budget should be passed in November. Kathy moves to accept report & Linda 2nds, passed

Village Report: Michelle reports village OK for DRB to seek grant money. Margaret moves to accept report, Kitty 2nds, passed

Old Business: Sexual harassment policies have been updated for employees & regular volunteers. Kitty: policies should be posted. Meeting room policy has been updated to clarify occupancy number. Scheduling process has been updated, & a copy of policy will be given to each user & indicated in schedule book.

Programming policy: it is proposed that we follow the Prendergast Library Equity, Diversity, & Inclusion Policy.

New Business: Jeff & Linda have edited the annual appeal letter, & it is ready to send. Jeff has an appointment on Friday to speak with a donor.

Calendar: next meeting November 15 4pm

Adjournment: Mark moves, Jon 2nds, passed

Minutes respectfully submitted by Kathy Petersen, sec'y

Darwin R Barker Library & Museum Association

Librarian's Report

November 15th 2023 4:00 pm

Wendy Corsi Staub – visit and talk from area favorite Wendy Corsi Staub on 10/7, 70 attendees

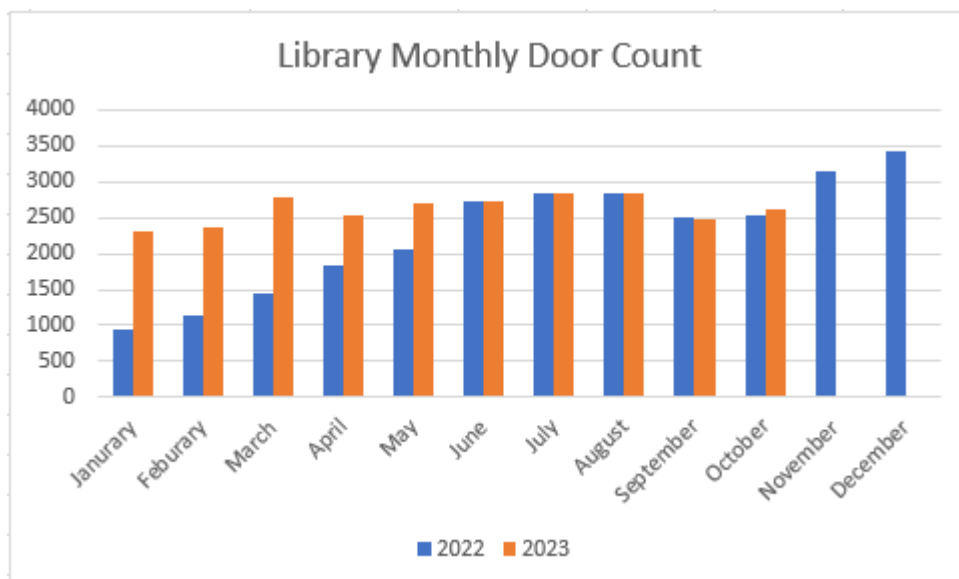
Robert Brighton – visit and talk from local author Robert Brighton on 10/3, 15 attendees

Creepy Crawlies – Farmer Mike brought in a number of creepy and crawly animals for the kids and their parents to see on 10/14, 43 attendees

Tree Identification Workshop – Elizabeth put together a class and walking tour to teach the basics of tree identification, what signs to look for, and some of the most common trees in the area on 10/21, 22 attendees

Tom Annear Reception – a wonderful gala was held on Thursday 11/9 to open Tom Annear's new collection of paintings, featuring landscapes from the local county. 80 attendees

Friends Annual Meeting – The annual meeting of the Friends was held on 11/11. We wish to thank the friends for their tireless support!



October 2023 Programming Stats

CHILDREN

Storytime Sessions: 7

Storytime Attendance

Kids 32

Adults 19

Class visits 10/13, 10, 27

Sessions 2

Kids 20

Adults 6

Creepy Crawlies 10/14

Kids 26

Adults 17

Story Walk 10/28

Kids 15

Adults 10

ADULTS

Author visit (Brighton) 10/3

Attendees 15

Writers Group 10/5

Attendees 5

Author visit (Staub) 10/7

Attendees 70

Dick Gilman Art reception 10/14

Attendees 23

Tree Identification 10/21

Attendees 22

Ukulele classes

Sessions 3

Attendees 12

Computer programs

Training: 1 session, 5 attendees

Individual tutoring: 7 participants

Take & Make Giveaways

16 plants (adults)

9 gourds (children)

Darwin R. Barker Library and Museum Association

Board Meeting

November 15, 2023

Curator's Report

Outreach

- Dr. Cathy Ullman's lecture on Oct 27 at Larson-Timko Funeral Home with a halloween-themed look at death practices—superstitions, mourning fashions, burial practices, and grave robbers. Attendance: 40
- The museum galleries were decorated for Halloween from Oct. 19-Nov. 1st. Special thanks to David and Larson-Timko for loaning a genuine casket which served as a prop in the "1911 Barker funeral" display. There were about 20 trick-or-treaters this year.
- Book launch reception for Legends of the Lake Erie Grape Belt is being planned for November 17th in the Steele Room, 1-3.
- Draft schedule of events at Barker Library & Museum for Miracle on Main, 12/2:
 - Holiday Card Making workshop (with Thomas Annear in Steele Room) 10:00-12:00
 - Santa visits the Darwin Barker Library's Children's Room 12:30-1:00
 - Angel Necklace / Tree Decoration workshop 1:00-2.30
 - Tree Lighting on Main + Day St 6:00
 - Barker Museum closes 6:30 (open 10:00-6:30)

Collections

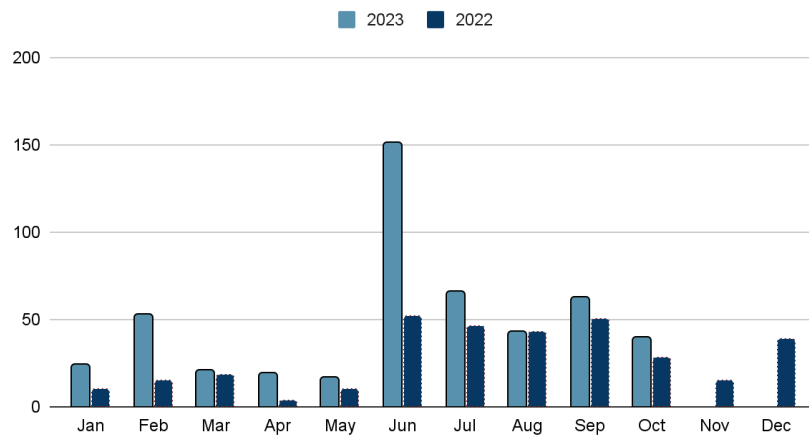
- Tintype and CDV photo collection has been rehoused in polyethylene sleeves, photographed, numbered and is being cataloged into the digital database.

- Indexing of Normal School records is on track to be completed this month.

Monthly Statistics

- Visitation in October: 40

Visitation, 2023



Visitation by month, 2023.