

# **Darwin R. Barker Library & Museum Association**

## **Board Meeting Agenda**

January 17, 2024

### **Agenda:**

#### **Review of Minutes:**

#### **Correspondence:**

**Treasurer Report:** Kitty Crow

**Librarian Report:** Graham Tedesco-Blair

**Curator Report:** Max Walters

**Town Representative:** Chris Schaeffer

**Village Representative:** Michelle Twichell

**Old Business:** Training update

**New Business:** New committee updates. M&T vote for new credit cards.  
Discuss accounts

#### **Calendar:**

#### **Adjourn:**

# **Darwin R. Barker Library & Museum Association**

## **Board of Trustees Meeting Minutes**

December 20, 2023

**Members Present:** Jeff Adams, Linda Prechtel, Mark Twichell, Margaret Gray, Jon Weekly, Pat Stokes, Max Walters, Graham Tedesco-Blair, Kathy Petersen, David Dengler

**Village Representative:** Michelle Twichell

**Town Representative:** absent

**Review of Minutes:** Linda moves to accept, Margaret 2nds, accepted

**Correspondence:** none

**Treasurer Report:** Financials look OK. Savings account has been opened at M&T & already accruing interest. Kitty has simplified the budget format. The committee has combined library & museum budgets into one. Employee salaries are increased 4% for next year. Dave moves to accept proposed budget, Mark 2nds, budget accepted.

**Librarian Report:** Written report, plus: Marie is ill & needs time off in February for surgery. Graham thanks the board & employees. Jon moves to accept report, Pat 2nds, accepted.

**Museum Report:** Written report reviewed, Mark moves, Linda 2nds, accepted

**Village Representative:** Michelle will continue as DRB's village representative

**Town Representative:** absent

**Old Business:** Fundraising: Annual Report is nearly finalized (Graham will add photos of kids' activities, & Wendy Corsi Staub event.) Approximately \$4000 raised by Appeal so far. Library donation box suggested. Training requirements & documents must be completed by board members.

**New Business:** Conflict of interest forms must be filled out by board, new Trustee Handbook passed out. Thanks to Margaret for sharing her library life story for the Case Statement. The employee Christmas bonuses have been distributed. Mike Jones is authorized to upgrade system, cost up to \$4000. Jeff moves, Mark 2nds, passed. New committees formed: Outreach & Publicity will coordinate PR, etc. Long Range Planning will do just that. Mark is being removed from Wilmington Trust, & Kitty added.

**Calendar:** next meeting January 17

**Adjournment:** Kathy moves, Jeff 2nds, accepted

# **Darwin R. Barker Library & Museum Association**

## **Board of Trustees Meeting**

**January 17th, 2024**

### **Librarian's Report**

**1/17/24**

*Annual Report to New York State* – initial meeting in Jamestown on 1/24, currently gathering info to begin

*Tom Janik* – Our artist for February is Tom Janik, a local landscape photographer. His work on display was all shot from within 10 miles of the Association, which gives it a wonderful local flare and displays the amazing variation present in such a small area. Reception on 1/18 from 5-7 pm

*Art Fund* – Tom Annear donated 20% of the proceeds of his sales to create a fund for us to promote and enhance our gallery offerings.

*Kids Take Over the Library* - upcoming in February, hope to have another success like last year's was! We'll be showing movies, eating pizza, playing with the VR headsets and running a silent disco, along with crafts and games.

*Omeka* – Dealing with the system and the hosting service to get the Grape Belt problem resolved.

*Piano Tuning* – Thanks to a generous donation, we'll be having our piano tuned. Graham Howes will be doing the tuning on Monday the 22<sup>nd</sup>, and it will be nice to have available for future programs.

*Outreach and Publicity* – great meeting with everyone, discussed future plans for keeping the community in the loop, as well as looking at options for various new ways to reach people. Next meeting 2/8

*Long Range Planning* – Fantastic meeting! Discussed multiple options for Project Pomfret. Getting more info from Mandi at SUNY Fredonia for funding ideas for various projects. An “artefact swap” was proposed, where we'd lend them some of our things, and they'd lend us some of theirs, to promote both of our organizations. Next meeting 2/8

## **December 2023 Programming Stats**

### **CHILDREN**

Storytime Sessions: 5

Storytime Attendance

Kids 29

Adults 17

ABCD visit 12/15

Kids 9

Adults 2

Miracle on Main Street

Santa Storytime 12/2

Kids 61

Adults 45

Holiday Card Making Workshop

Attendees 77

Angel Ornament

Attendees 44

100 Goody bags given away

Friends Holiday Gift Bag Drawing

Participants 134

Computer programs

Training: 2 sessions, 6 attendees

Individual tutoring: 7 participants

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**Board Meeting**  
**January 17, 2024**

Curator's Report

Collections

- Recent acquisitions include two photo albums of images of Fredonia—including several pages which compare modern comparisons of photos taken 1850s-1960s—and a collection of letters from the Clark family spanning 1840s-1890s.
- Grape Belt items cataloged: 550; 216 uploaded to Omeka.

Programs

- Dr. Mirosława Wielopolska-Szymura, the Fulbright Scholar in Residence at SUNY will visit Barker next month in preparation for a lecture here in April. She specializes in media communication, and journalism, with a focus on American cultural influences around the world and especially in Poland.

Fundraising

- Funding opportunities to be pursued this year:
  - Summer educational programs which will include materials for printing workshops and part-time coordinator (Chautauqua County Youth Bureau).
  - Photo negative and slide digitization (NCCF).
  - HVAC replacement and upgrades (Ralph Wilson & Gates Foundations).

## Annual & Monthly Statistics

- Visitation in December: 74
- Guestbook signatures in 2023: 553
- 33,340 people saw our Facebook posts in 2023, and we've gained 776 followers.
- 1680 new items cataloged in 2023

